**LETTER OF INTENT**

October \_\_\_\_, 2021

Marisa Creter, Executive Director

San Gabriel Valley Regional Housing Trust

1000 S. Fremont Avenue, Unit #42

Alhambra, CA 91803

**RE: INTEREST IN PARTICIPATING IN SGVRHT HOMELESS HOUSING PILOT**

Dear Ms. Creter,

The City of \_\_\_\_­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is interested in participating in the Homeless Housing Pilot Program administered by the San Gabriel Valley Regional Housing Trust (SGVRHT). Through this program, the City intends to provide housing units or shelter beds for unhoused individuals. The City understands that participation in these programs will require executing a Memorandum of Agreement (MOA) with the SGVRHT that outlines the responsibilities of the City and the SGVRHT.

On the attached application, the City has indicated interest in the SGVRHT’s tiny home bridge housing pilot program or proposed an alternative homeless housing pilot program. The City will support this effort through staff time to manage the project and through other resources as feasible. The City anticipates that the SGVRHT will provide up to $25,000 per bed/unit of housing that are operated for a minimum of 2 years. If a site were operated for less than 2 years, the maximum funds available would be prorated based on the duration of project operation. The minimum duration for operation is 1 year. Any additional needed funds would need to be provided by the City. Funds may be used for capital or operational expenses to provide the bed/unit during the pilot program period.

This letter of interest is not a commitment, and we are providing this letter for consideration of the proposed project in our City. Final commitment to the project will be subject to SGVRHT approval, City Council approval, funding availability, and other factors.

Should you have any questions regarding this interest, please contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Thank you.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[Name]**

**[Title]**