

**SGVRHT Board of Directors Unapproved Minutes**

Date: July 1, 2020  
Time: 10:00 PM  
Location: Zoom Virtual Meeting

**PRELIMINARY BUSINESS**

1. Call to Order  
Chair Leano called the meeting to order at 10:01 AM.
2. Pledge of Allegiance  
The Board of Directors recited the Pledge of Allegiance.
3. Roll Call

**A quorum was in attendance.**

**Members Present**

Adele Andrade-Stadler, City of Alhambra  
Gary Boyer, City of Glendora  
Patty Cortez, City of Covina  
Benita DeFrank, Housing/Homeless Expert  
Jed Leano, Housing/Homeless Expert  
Becky Shevlin, City of Monrovia  
Jerry Velasco, City of El Monte  
Carol Averell, Housing/Homeless Expert  
Alternate

**Staff**

M. Creter, Executive Director, SGVRHT  
C. Sims, SGVCOG  
D. DeBerry, General Counsel, SGVRHT

**Members Absent**

Margaret Finlay, City of Duarte

4. Public Comment  
There was no public comment.
5. Changes to Agenda Order  
There were no changes to the agenda order.

**CONSENT CALENDAR**

6. Board of Directors Minutes – June 3, 2020 Meeting  
*Recommended Action: Adopt Board of Directors minutes for the June 3, 2020 meeting.*
7. Board of Directors Minutes – June 16, 2020 Meeting  
*Recommended Action: Adopt Board of Directors minutes for the June 16, 2020 meeting.*

**There was a motion to approve Items 6 and 7 on the consent calendar (M/S: Shevlin/Andrade-Stadler).**

**[Motion Passed]**

<b>AYES:</b>	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Finlay

8. Award of Contract for Technical Support

There was a brief discussion on staff's recommendation to award the contract for technical support for the Trust to Harris and Associates.

**There was a motion to authorize the Executive Director to execute an agreement for a not-to-exceed amount of \$79,185 with Harris & Associates for technical support for the San Gabriel Valley Regional Housing Trust. (M/S: Shevlin/Velasco).**

[Motion Passed]

<b>AYES:</b>	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Finlay

**PRESENTATIONS**

**ACTION ITEMS**

9. Scheduling Next SGVRHT Board of Directors Meeting

Staff provided a brief update on the need to schedule an additional meeting of the SGVRHT Board of Directors in order to consider projects for the SGVRHT's application to the State's Local Housing Trust Fund (LHTF) Grant Program.

**There was a motion to direct staff to schedule the next SGVRHT Board of Directors meeting for Wednesday, July 22, 2020, at 10:30 a.m.**

[Motion Passed]

<b>AYES:</b>	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Finlay

**DISCUSSION ITEMS**

10. SGVRHT Call for Projects Guidelines

Staff provided an overview of the SGVRHT call for projects guidelines to assist in the review of projects that are submitted to the SGVRHT. These would also support identifying projects for the SGVRHT's application to the State Local Housing Trust Fund grant program.

**There was a motion to authorize staff to finalize the SGVRHT Call for Projects Guidelines. (M/S: Cortez/Shevlin).**

[Motion Passed]

<b>AYES:</b>	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Finlay

11. FY 2020-21 Workplan

Staff provided a brief presentation on the proposed FY 2020-21 Workplan.

**There was a motion to adopt Resolution 20-05 adopting the FY 2020-21 Workplan. (M/S: Boyer/Shevlin).**

**[Motion Passed]**

<b>AYES:</b>	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Finlay

**12. SGVRHT Funding Strategy**

The SGVRHT Board of Directors discussed potential funding strategies for the SGVRHT. The Board discussed potential companies and industries on which to focus, potential partnerships with nonprofit and other organizations, and potential approaches for fundraising in the current environment. The Board asked staff to develop a letter/email introduction that Board members could use to introduce other entities to the SGVRHT.

**UPDATE ITEMS**

There were no update items.

**GENERAL COUNSEL'S REPORT**

General Counsel reported that new rules regarding the disclosure of financial interests had been passed that Board members should be aware of.

**EXECUTIVE DIRECTOR'S REPORT**


M. Creter reported that the Regional Housing Trust Administrator would be starting on July 13, 2020.

**ADJOURN**

Chair Leano adjourned the meeting at 11:03 AM.

**BOARD APPROVED**

July 22, 2020  
Date

  
Marisa Creter, Secretary