



***Revolving Loan Fund***  
***Preliminary Application***



## Preliminary Application

Please answer each of the following questions and send your completed Preliminary Application to the San Gabriel Valley Regional Housing Trust (“SGVRHT”)’s Regional Housing Trust Administrator (“Administrator”), Brielle Salazar ([bsalazar@sgvrht.org](mailto:bsalazar@sgvrht.org)). Inquiries and questions can be directed to the Administrator as well. Interested parties and Applicants can expect to receive a response within 14 days of inquiry or submission of the Preliminary Application.

### Application Fee

An Application Fee of \$500 is due with the submission of a Revolving Loan Fund Full Application and may be paid by check to the San Gabriel Valley Regional Housing Trust. **The Application Fee is not due with the submission of this Preliminary Application.**

### Applicant Information

Name of Organization:

Street Address:

City, State, and Zip Code:

Contact Name/Title:

Phone/Email:

### Legal Status of Applicant

Select one of the following:

- |   |  |
|---|--|
| <input type="checkbox"/> Nonprofit, private developer | <input type="checkbox"/> For-profit affordable housing developer |
| <input type="checkbox"/> Other nonprofit corporation  | <input type="checkbox"/> Faith-based community group             |
| <input type="checkbox"/> Public entity                | <input type="checkbox"/> Other community group                   |
| <input type="checkbox"/> Social service agency        | <input type="checkbox"/> Other (Please describe):                |



**Names and Addresses of Principals (If Firm, Not Individual)**

**Project Location**

The SGVRHT Revolving Loan Fund (“RLF”) will only fund projects located within its full member jurisdictions (“Full Members”). Projects located in “Affiliate Member” or non-member jurisdictions within the San Gabriel Valley can become eligible for funding if the jurisdiction becomes a Full Member during the application review period.

As of May 2024, Full Members include:

- Alhambra
- Arcadia
- Azusa
- Baldwin Park
- Claremont
- Covina
- Diamond Bar
- Duarte
- El Monte
- Glendora
- Irwindale
- La Verne
- Monrovia
- Montebello
- Monterey Park
- Pomona
- Rosemead
- San Gabriel
- South El Monte
- South Pasadena
- West Covina

**Project Information**

Project Name:

Street Address:

City, State, and Zip Code:



Units/Beds<sup>1</sup> (Indicate if a manager’s unit is included and if it is income restricted.)

Extremely Low		Transitional Housing Beds	
Very Low		Shelter Beds	
Low		Permanent Supportive Housing	
Moderate		Manager: (Income restricted? <input type="checkbox"/> Yes <input type="checkbox"/> No)	
Above Moderate		Other: _____	
TOTAL		TOTAL	

**Loan Request**

Loan Amount Request: Click or tap here to enter text.

Purpose of Loan (Check all that apply):

- Site acquisition and preparation
- Predevelopment expenses
- Community engagement and outreach
- Short-term construction loan for ownership housing

**Project Type**

Check all that apply:

- New construction of affordable rental housing
- Conversion of non-residential buildings to affordable rental housing
- Acquisition and rehabilitation of existing rental housing
  - Introducing affordability to previously market-rate housing
  - Extending expiring affordability restrictions

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<sup>1</sup> If units are of another type than the options listed, or more space is needed, please provide a description in the “Project Narrative” section (page 5).



- Further subsidizing existing affordable housing to serve households with lower income levels
- New construction of ownership housing, including condominiums, for first-time homebuyers
- An affordable housing component of a mixed-use development
- A program to subsidize and restrict accessory dwelling units to income-eligible households
- Single room occupancy (“SRO”) developments
- Permanent supportive housing
- Homeless facilities (shelters, transitional housing, and safe havens)

**Project Narrative**

Please provide a brief description of the proposed project, including proposed resident income levels, population served, number and size of units, special amenities, and on-site services.