

SGVRHT Board of Directors Unapproved Minutes

Date: August 5, 2020
Time: 10 AM
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
Chair Leano called the meeting to order at 10:01 AM.
2. Pledge of Allegiance
The Board of Directors recited the Pledge of Allegiance.
3. Roll Call

A quorum was in attendance.

Members Present

Adele Andrade-Stadler, City of Alhambra
Gary Boyer, City of Glendora
Patty Cortez, City of Covina
Margaret Finlay, City of Duarte
Jed Leano, Housing/Homeless Expert

Becky Shevlin, City of Monrovia
Jerry Velasco, City of El Monte

Members Absent

Carol Averell, Housing/
Homeless Expert Alternate
Benita DeFrank, Housing/
Homeless Expert
Margaret Finlay, City of Duarte

Staff

M. Creter, Executive Director, SGVRHT
C. Sims, SGVCOG
R. Choi, SGVCOG
J. Eggart, General Counsel, SGVRHT
B. Acevedo, SGVRHT

4. Public Comment
There was no public comment.
5. Changes to Agenda Order
There were no changes to the agenda order.

CONSENT CALENDAR

6. Board of Directors Minutes – July 22, 2020 Meeting
Recommended Action: Adopt Board of Directors minutes for the July 22, 2020 meeting.
7. SGVRHT Purchasing and Procurement Policy
Recommended Action: Adopt Resolution 20-12 approving the SGVRHT purchasing and procurement policy.
8. San Gabriel Valley Project Pipeline
Recommended Action: Adopt Resolution 20-13 updating the SGVRHT project pipeline
9. SGVRHT Logo

- Recommended Action: Adopt Resolution 20-14 approving SGVRHT logo.*
10. San Gabriel Valley Council of Governments Contract Credit
Recommended Action: Receive and file.
 11. E-signature policy
Recommended Action: Adopt Resolution 20-15 approving e-signature policy
 12. SGVRHT Insurance
Recommended Action: Adopt Resolution 20-16 approving form and authorizing the Execution of the Sixth Amended Joint Powers Agreement and agreeing to membership in the Special District Risk Management Authority (SDRMA) Property/Liability Package Program for an initial 3-year commitment effective September 2020 and authorizing Executive Director to pay annual membership fees and insurance premiums.
 13. Memorandum of Agreement (MOA) with the City of Baldwin Park
Recommended: Authorize Executive Director to execute a memorandum of agreement (MOA) with the City of Baldwin Park for an amount not-to-exceed \$376,420 for activities to support establishment of the SGVRHT.
 14. SGVRHT Investment Policy
Recommended Action: Adopt Resolution 20-17 approving the SGVRHT Investment Policy.
 15. Assignment of Housing Funds
Recommended Action: Authorize Executive Director to execute Assignment of Housing Funds with the San Gabriel Valley Council of Governments.

There was a motion to approve Items 6, 7, 8, 9, 10, 11, 12, 13, 14, and 15 on the consent calendar (M/S: Shevlin/Velasco).

[Motion Passed]

AYES:	Andrade-Stadler, Boyer, Cortez, Finlay, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	DeFrank

PRESENTATIONS

ACTION ITEMS

DISCUSSION ITEMS

16. SGVRHT Outreach Strategy & Marketing Materials- Page 90
Recommended Action: For information only.

UPDATE ITEMS

There were no update items.

GENERAL COUNSEL'S REPORT

During the General Counsel Report, counsel advised on the ability to add an item that was not on the agenda.

There was a motion to add an agenda item to approve Resolution 20-18 as(1) there was an immediate need to take action and (2) the need to take

**action was not known when the agenda was posted. (M/S: Boyer/Shevlin).
[Motion Passed]**

AYES:	Andrade-Stadler, Boyer, Cortez, Finlay, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	DeFrank

There was a motion to approve Resolution 20-18 authorizing the filing of an application to the State of California Housing and Community Development Department for the Local Housing Trust Fund Grant Program. (M/S: Shevlin/Velasco).

[Motion Passed]

AYES:	Andrade-Stadler, Boyer, Cortez, Finlay, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	DeFrank

EXECUTIVE DIRECTOR'S REPORT


M. Creter reported that the Local Housing Trust Fund (LHTF) application had been received by the State and thanked the Board for their support.

ADJOURN

Chair Leano adjourned the meeting at 10:40 AM.

BOARD APPROVED

November 4, 2020



Marisa Creter, Secretary