

SGVRHT Board of Directors Approved Minutes

Date: June 3, 2020
Time: 10:00 AM
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
Chair Leano called the meeting to order at 10:02 AM.
2. Pledge of Allegiance
Vice Chair Shevlin led the Pledge of Allegiance.
3. Roll Call

A quorum was in attendance.

Members Present

Gary Boyer, City of Glendora

Patty Cortez, City of Covina
Benita DeFrank, Housing/Homeless
Expert
Jed Leano, Housing/Homeless Expert
Becky Shevlin, City of Monrovia
Jerry Velasco, City of El Monte

Staff

M. Creter, Executive Director, SGVCOG
C. Sims, SGVCOG
D. DeBerry, General Counsel, SGVCOG

4. Public Comment
There was no public comment.
5. Changes to Agenda Order
There were no changes to the agenda order.

CONSENT CALENDAR

6. Board of Directors Minutes
Recommended Action: Adopt Board of Directors minutes.
7. SB 1212 (Rubio)
Recommended Action: Adopt Resolution 20-01 supporting SB 1212 (Rubio).
8. Safekeeping of Property and Official Signatures
Recommended Action: Adopt Resolution 20-02 authorizing the establishment of financial accounts at commercial banking institutions for the safekeeping of property and authorizing official signatures.

There was a motion to approve the consent calendar (M/S: Shevlin/Velasco).

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

PRESENTATIONS

ACTION ITEMS

9. Award of Contract for Staffing
Staff provided a brief presentation on the proposed agreement between the SGVCOG and the SGVRHT.

There was a motion to (1) approve the Agreement with the San Gabriel Valley Council of Governments for Core Staffing; and (2) appoint Marisa Creter Executive Director of the SGVRHT (M/S: Boyer/Cortez).

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

10. FY 2020 – 21 SGVRHT Budget
Staff provided a brief presentation on the proposed FY 2020-21 SGVRHT budget.
There was a motion to adopt Resolution 20-03 approving the FY 2020-2021 SGVRHT Budget (M/S: Cortez/Boyer).

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

11. SGVRHT State and Federal Legislative Agenda
Staff provided a brief overview of the proposed SGVRHT State and Federal Legislative Agenda. There was discussion on the process by which staff would use the legislative agenda to provide letters of support.

There was a motion to adopt Resolution 20-04 establishing the SGVRHT’s State and Federal Legislative Agenda with the following changes:

- 1) **In bullet 3, change “homeless shelter” to “homeless housing”;**
- 2) **To the end of bullet 4, add “while maintaining local control;” and**
- 3) **Require that in the event that a letter is needed for proposed legislation consistent with the Resolution prior to the next meeting of the Board, require concurrence of the Board’s Chair and Vice-Chair.**

(M/S: Boyer/Shevlin).

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

12. San Gabriel Valley Project Pipeline
Staff provided a brief overview of the proposed San Gabriel Valley Project Pipeline. Staff read public comments from Jamboree Housing Corporation (Attachment A) and from the City of Pomona (Attachment B).

There was a motion to (1) adopt an initial San Gabriel Valley Project Pipeline including previously submitted projects; and (2) direct staff to solicit additional projects from cities for a San Gabriel Valley Project Pipeline. (M/S:

Boyer/DeFrank).

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

13. Local Housing Trust Fund Grant Program

Staff provided a brief presentation on the Local Housing Trust Fund Grant Program. **There was a motion to direct staff to complete the following: (1) coordinate with project sponsors of projects included in the San Gabriel Valley Project Pipeline to determine applicability for Local Housing Trust Fund Grant Program Application; (2) develop and undertake a process to identify and allocate funds to other potential projects for the Local Housing Trust Fund Program Grant Application. (M/S: Shevlin/Cortez).**

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

14. Technical Support for Initial Funding Process

Staff provided a brief presentation on the recommendation to procure technical support for completion of an initial funding process.

There was a motion to authorize the Executive Director to execute an agreement of up to \$25,000 with a selected consultant to provide technical support for release of the Trust’s initial funding process and Local Housing Trust Fund Grant Application. (M/S: Cortez/Shevlin).

[Motion Passed]

AYES:	Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Andrade-Stadler, Finlay

DISCUSSION ITEMS

15. SGVRHT Funding Strategy

Chair Leano provided an overview of a recommended approach to pursue additional funding for the SGVRHT from private entities. He recommended that the conversation be continued at the next Board meeting.

UPDATE ITEMS

There were no update items.

ADJOURN

Chair Leano adjourned the meeting at 11:10 AM