

AGENDA AND NOTICE OF THE **SPECIAL** MEETING OF THE  
SAN GABRIEL VALLEY REGIONAL HOUSING TRUST FUND BOARD OF  
DIRECTORS

**WEDNESDAY, MAY 6, 2020 - 1:00 P.M.\***

**Teleconference Meeting**  
**Livestream Available at: [sgvrht.org](http://sgvrht.org)**

*Jurisdictional  
Representatives*  
*Northeast  
Representative*  
Gary Boyer  
Glendora

*Northwest  
Representative*  
Becky Shevlin  
Monrovia

*Central Representative*  
Jerry Velasco  
El Monte

*Southeast  
Representative*  
Patty Cortez  
Covina

*At-Large  
Representatives*  
Adele Andrade-Stadler  
Alhambra  
Margaret Finley  
Duarte

*Housing/Homeless  
Experts*  
Jed Leano (Delegate)  
Carol Averell (Alternate)

Benita DeFrank  
(Delegate)  
Alma Martinez  
(Alternate)

Thank you for participating in today's meeting. The Board of Directors encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** The Board of Directors agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvrht.org](http://www.sgvrht.org). Copies are available via email upon request ([csims@sgvcog.org](mailto:csims@sgvcog.org)). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVRHT website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all Board of Directors meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVRHT requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE GOVERNING BOARD:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Board of Directors during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. There is a three-minute limit on all public comments. Proxies are not permitted, and individuals may not cede their comment time to other members of the public. **The Board of Directors may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Board of Directors. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Board of Directors can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Board of Directors.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Board of Directors meeting scheduled for May 6, 2020, at 1:00 p.m. will be not be allowed. Members of the public may view the meeting live on the SGVCOG's website. To access the meeting video, log onto [www.sgvkog.org](http://www.sgvkog.org), click on the Governing Board Agenda text on the right-hand side of the homepage, then follow prompts to watch the meeting live.

Public comments can be submitted electronically by emailing [kward@sgvcog.org](mailto:kward@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Emailed public comments will be read into the record and should be limited to 150 words max. If you wish to comment on a specific agenda item, please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Katie Ward at least 48 hours prior to the meeting at (626) 457-1800 or at [kward@sgvcog.org](mailto:kward@sgvcog.org).

**PRELIMINARY BUSINESS**

**5 MINUTES**

1. Introductions
2. Election of Chair and Vice-Chair  
*Recommended Action: Elect and appoint chair and vice-chair.*
3. Call to Order
4. Pledge of Allegiance
5. Roll Call
6. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
7. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

**PRESENTATIONS**

**15 MINUTES**

8. Overview of the San Gabriel Valley Regional Housing Trust  
*Recommended Action: For information only.*

**ACTION ITEMS**

**30 MINUTES**

*(It is anticipated that the SGVRHT Board of Directors may take action on the following matters)*

9. Regional Housing Trust Staffing  
*Recommended Action: Authorize a representative to negotiate an agreement with the San Gabriel Valley Council of Governments for consideration of the SGVRHT Board of Directors.*
10. Local Housing Trust Fund Grant Application Preparation  
*Recommended Action: Procure and authorize a representative to negotiate an agreement with a qualified firm/individual to assist in preparation of an application for the State's Local Housing Trust Fund Grant Program.*
11. Establishment of Regular Meeting Time for the SGVRHT Board of Directors and Scheduling Next Meeting  
*Recommended Action: Establish regular meeting time for the SGVRHT Board of Directors and Schedule Next Meeting.*

**UPDATE ITEMS**

**10 MINUTES**

12. SGVRHT Next Steps & Timing  
*Recommended Action: For information and direction.*

**ADJOURN**