

SGVRHT Board of Directors Approved Minutes

Date: July 22, 2020
Time: 10:30 AM
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
Chair Leano called the meeting to order at 10:35 AM.
2. Pledge of Allegiance
The Board of Directors recited the Pledge of Allegiance.
3. Roll Call

A quorum was in attendance.

Members Present

Adele Andrade-Stadler, City of Alhambra
Gary Boyer, City of Glendora
Patty Cortez, City of Covina
Benita DeFrank, Housing/Homeless Expert
Jed Leano, Housing/Homeless Expert
Becky Shevlin, City of Monrovia
Jerry Velasco, City of El Monte

Members Absent

Margaret Finlay, City of Duarte

Staff

M. Creter, Executive Director, SGVRHT
C. Sims, SGVCOG
D. DeBerry, General Counsel, SGVRHT
B. Acevedo, SGVRHT

4. Public Comment
There was no public comment.
5. Changes to Agenda Order
There were no changes to the agenda order.

CONSENT CALENDAR

6. Board of Directors Minutes – July 22, 2020 Meeting
Recommended Action: Adopt Board of Directors minutes for the July 1, 2020 meeting.
7. Loan Guidelines
Recommended Action: Adopt Resolution 20-06 approving the SGVRHT loan guidelines.
8. Underwriting Standards and Procedures
Recommended Action: Adopt Resolution 20-07 approving underwriting standards and procedures.
9. Matching Fund Agreements
Recommended Action: Authorize Executive Director to execute agreements with local governments for the purpose of receiving match funds.
10. SGVRHT Bylaws
Recommended Action: Adopt Resolution 20-08 approving SGVRHT Bylaws.

There was a motion to approve Items 6, 7, 8, 9, and 10 on the consent calendar (M/S: Shevlin/Boyer).

[Motion Passed]

AYES:	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin
NOES:	
ABSTAIN:	
ABSENT:	Finlay, Velasco

11. San Gabriel Valley Project Pipeline

There was a brief discussion on how projects were added to the pipeline and how to add additional projects moving forward.

There was a motion to approve item 11 on the consent calendar. (M/S: Shevlin/Andrade-Stadler).

[Motion Passed]

AYES:	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin
NOES:	
ABSTAIN:	
ABSENT:	Finlay, Velasco

PRESENTATIONS

ACTION ITEMS

12. Local Housing Trust Fund (LHTF) Application

Staff provided discussion on the LHTF application including the funding request amount and projects recommended for funding. Staff then introduced Hitta Mosesman, SGVRHT's consultant from Harris & Associates. Hitta further explained the methodology for selecting projects based on LHTF Notice of Funding Availability (NOFA) guidelines, the potential for the NOFA to be competitive, and how the SGVRHT application would score in a competitive process.

There was a motion to (1) Adopt Resolution 20-10, including the minor modifications note by General Counsel, authorizing submittal of the SGVRHT and (2) Adopt Resolution 20-11 authorizing the Executive Director to issue Letters of Intent pending award of State Funds. (M/S: Shevlin/Boyer)

[Motion Passed]

AYES:	Andrade-Stadler, Boyer, Cortez, DeFrank, Leano, Shevlin, Velasco
NOES:	
ABSTAIN:	
ABSENT:	Finlay

UPDATE ITEMS

There were no update items.

GENERAL COUNSEL'S REPORT

There was no General Counsel report.

EXECUTIVE DIRECTOR'S REPORT

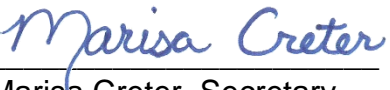
M. Creter reported that the next SGVRHT meeting would be held August 5, 2020 at 10AM and the following meetings would be quarterly. M. Creter mentioned the State Homekey NOFA which might be of interest to cities to increase housing stock through motel conversions.

ADJOURN

Chair Leano adjourned the meeting at 11:29 AM.

BOARD APPROVED

August 3, 2020



Marisa Creter, Secretary